

# Twin City Hose, Inc.

## Job Description



<b>Job title:</b>	Industrial Assembler		
<b>Work Location:</b>	Rogers, MN		
<b>Division/Department:</b>	Production		
<b>Reports to:</b> Production Manager			
<input checked="" type="checkbox"/> <b>Full-time</b> <input type="checkbox"/> <b>Part-time</b>		<input type="checkbox"/> <b>Exempt</b> <input checked="" type="checkbox"/> <b>Nonexempt</b>	
<b>Essential Duties and Responsibilities:</b>			
<p>Assembles Metal Hose, Seismic Connectors and Expansion Joints into finished goods ensuring required standards of quality are met.</p> <ul style="list-style-type: none"> <li>• Set up and assemble industrial metal hose &amp; braid per specification according to customer requirements.</li> <li>• Cut, trim, grind, and straighten hose and braid.</li> <li>• Assemble Teflon hose, cutting hose to required length &amp; attach fittings using a crimper machine.</li> <li>• Follow technical instructions, interpret engineering blueprints and technical terms.</li> <li>• Follow company procedures and directives.</li> <li>• Respectfully take direction from supervisors, overall positive attitude.</li> <li>• Test finished products for defects.</li> <li>• Discern quality of parts and materials used in production.</li> <li>• Inventory parts and tools used in the assembling process.</li> <li>• Keep a clean and well-maintained workspace.</li> <li>• Ability to work across multiple areas of the assembly process.</li> <li>• Ability to read a tape measure, work orders, shop drawings and have basic math &amp; writing skills.</li> <li>• Attention to detail and ability to operate at a fast pace.</li> <li>• Ability to work independently &amp; cooperatively on a team.</li> <li>• Reliable and prompt in attendance.</li> <li>• Other duties and responsibilities as assigned.</li> <li>• Help other departments when needed.</li> </ul>			
<b>Education and/or Work Experience Requirements:</b>			
<ul style="list-style-type: none"> <li>• Excellent verbal and written communication skills, including ability to effectively communicate with internal and external customers.</li> <li>• High school diploma or GED required.</li> <li>• Experience of working with assemblies.</li> <li>• Experience of working to production targets.</li> <li>• Previous manufacturing experience.</li> <li>• Comfortable standing for long periods of time.</li> </ul>			
<b>Physical Requirements:</b>			
<p>Ability to stand or walk for long periods of time and perform repetitive motion type tasks regularly. Ability to regularly lift and/or move up to 45 pounds, and occasionally lift fifty (50) pounds. Ability to endure heat. While performing the duties of this job, the employee is regularly exposed to repetitive motion, bending, lifting, twisting, crouching, reaching, pushing and/or pulling. While performing the job functions of this position, the employee frequently works near powered motor vehicles, power tools, and automated assembly fixtures.</p>			
<b>Print Employee Name:</b>			
<b>Employee signature:</b>			<b>Date:</b>

**I ACCEPT - Electronic Signature Agreement.** By selecting the "I Accept" button, you are signing this Agreement electronically. You agree your electronic signature is the legal equivalent of your manual signature on this Agreement. By selecting "I Accept" you consent to be legally bound by this Agreement's terms and conditions. You also agree that no certification authority or other third-party verification is necessary to validate your E-Signature and that the lack of such certification or third-party verification will not in any way affect the enforceability of your E-Signature or any resulting contract between you and Twin City Hose Inc.